

Action Items

Motions Voted On

Minutes for OHSET State Board Zoom Meeting Monday, October 5, 2020 7:00 PM

In Attendance: Candi Bothum – State Chair, Denise John – State Treasurer, Jan Harer – State Secretary, Bill Weir – Co-Ops & Eligibility, Carolyn Kronenberg – State Raffle

Wendy Bernards – Willamette, Tasha Ballstead – Willamette, Sena Conn – South Valley, Sue Lowe – South Valley, Sherri Henry – South Valley (joined very late in the meeting), Kari Laizure – North Valley, Kristen Schweitzer – North Valley, Corinne Dimick – Northwest, Connie Bamford – Northwest, Chris Dinsmore – Northeast, Rosie Pridey – Northeast, Denise Greif – Tri-River Valley, Tiffanie Epperson – Tri-River Valley, Kelly van Baggen – Tri-River Valley, Christina Bates – Central, Heather Zumwalt – Central, Desiree Eddy – Southern, Kim Ries – Southern

Vote Count – 16

W – 2

SV – 2

NV – 2

NW – 2

NE – 2

TRV – 2

S – 2

C - 2

Minutes –

- All minutes will be sent out shortly (had computer issues).

Treasurer Report –

- Arena Insurance –
 - These are due to Denise by October 16th.
 - Only one district has turned in so far.
 - What about schools that have not decided what they are doing with regards to practice arenas?
 - Do we take them off? No, leave them on if you think they will use them.
 - If you know they are not going to be used – please take them off.
 - If arenas not used in one-year time frame – they will be removed.
- Quarterly Reports –
 - Were due September 30th.
 - Please let your treasurers know that these are now quarterly.
 - **Denise will send out an email next week reminding.**

- What about teams, do they need to do quarterly reports too? Yes.
 - Denise will also send out a reminder to those teams that need to complete the report.

Old Business

Penning or Sorting?

- Was decided at last meeting to go with Sorting for 2020-2021 season.

State Raffle –

- Will likely start before the season has started.
- Discussion:
 - Do we need to do it?
 - Have not increased fees because of state raffle funds.
 - The state, districts, and teams benefit from it.
 - Still want to promote OHSET.
 - Could be hard to distribute tickets.
 - The logistics of distributing those tickets.
 - Keeping track when can't meet as a team/district.
 - Need to have a conservative approach for giving out the tickets,
 - Not giving too many tickets to each district to sell.
 - Will be easier to track smaller numbers.
 - 10,000 tickets too many?
 - Will let everyone know that OHSET is still here.
 - What happens if there are no meets?
 - Do we continue to sell?
 - What happens to the money collected up to the point of decisions?
 - Funds (minus expenses) could be returned to districts.
 - Districts will need to have in writing what will happen to the funds if returned because of no meets.
 - Leave it the way it is – sell tickets.
 - Key is to send less tickets to the districts – can always get more. Easier to track.
 - Need to work on communication about the raffle from the district level –
 - Tickets are like cash.
 - Need to sell them.
 - Need to keep track of them.
 - What the money is used for.
 - \$1 of every ticket sold goes back to the district/teams.
 - Need to have the tickets before Christmas.
- Heather motioned to have the state raffle for the 2020-2021 season. If there is no season/state meet, the monies will be returned (minus expenses) to the districts that

sold the tickets. There will be a written protocol by each district as to how those monies will be distributed.

- Vote: 16 Yes, 0 No, 0 Abstain. Motion passed.
- Each district needs to send how many tickets they would like to Carolyn. Her email is: rollinghillsbookkeeping@frontier.com. Her phone is: 503-260-5441.
- Candi will write up a procedure on how these tickets will/should be distributed.

Coaches Training –

- All coaches need to complete the online training for COVID and Head Trauma.
 - Upon completion, a copy of the certificates needs to be forwarded to Leah.
- What do we want to do with our other trainings?
 - Have online training sessions?
 - Evenings and/or weekends?
 - No longer than 2-2 ½ hours per session.
 - Structured classes – suggested 45 minutes long.
 - If you (board member) has done a power point presentation at a past training, please get an updated version to Candi.
 - Would like to include some hands-on activities also.
 - Candi will work on different ways to implement these training sessions.
 - Will put together workshops.
 - 4 evening sessions – 1 evening a week on the same day.
 - 1 Saturday all day session.
 - Would like to have the session/workshops recorded.
 - Would like all coaches to attend these trainings – especially since it will be offered several different days/times.
 - If a coach doesn't have access to a computer for trainings – phone in.

Meet Dates –

- Please get these to Kim and cc Scott.

Website Needs -

- If you are having trouble getting your OHSET emails to go through to your private email – contact Kim.
- Would like to see last year's state scholarship winners up on the website.
- First (1st) year scholarship forms need to go up also.
- Wendy will check to see if award sponsorships are up also.

Patterns/Pattern Book –

- Scott out of town – defer for now.

New Business

Work Session –

- COVID protocols (see listing on agenda)
 - Need to implement and have guidelines/rules.
 - Must follow OHA/OSAA/Oregon government rules/guidelines.
- Would like to do the COVID protocols first before practices start on November 1st.
 - Work sessions would be about 2 to 2 ½ hours long.
 - Schedule over 2 evenings.
 - **October 20th and October 21st at 6:30 PM.**
 - **Before meeting each district needs to check with their schools/athletic directors about what they have in place/drafted.**
- Decisions need to be made.
 - Need to know what schools in each district are doing/can do.
 - Can a team practice?
 - What guidelines are in place?
 - Need a timeline.
 - Need to follow OSAA guidelines and rules.
 - Want to maintain that respectful relationship with the schools and athletic/activities directors.
 - Districts need to check with facilities to see what protocols they already have in place. Some have had “live” events.

Budget –

- **Denise will get to Candi to have ready for the November meeting.**

Co-ops/Eligibility –

- None currently.

Judges Trainings –

- A couple of workshops will be scheduled.
- Please let Candi know if you have anything you would like to be discussed at these workshops.
- Need new judges – encourage alumni/younger folks to consider.

Other –

- Patterns will have limited “handling” of items (Trail, Ranch Horse, etc.).
- Registration forms –
 - Are electronic signatures OK? Yes.

- State College Scholarships –
 - Do we continue? Yes.

- Meetings –
 - Need to have meeting every 4 weeks.
 - 1st Monday of the month for state board meetings at 7:00 PM.

Meeting adjourned at 8:30 PM.