

## Action Items

### Motions Voted On

#### Minutes for OHSET State Board Zoom Meeting Sunday, February 28, 2021 5:00 PM

**In Attendance:** Candi Bothum – State Chair, Scott Chauncey – State Vice Chair, Denise John – State Treasurer, Jan Harer – State Secretary, Bill Weir – Co-Ops & Eligibility, Carolyn Kronenberg – State Raffle

Tasha Ballsteadt – W, Heather Zumwalt – C, Christina Bates – C, Sena Conn – SV, Sherri Henry – SV, Sue Lowe – SV, Kristen Schweitzer – NV, Kari Salzberg – NV, Chris Dinsmore – NE, Rosie Pridey – NE, Corinne Dimick – NW, Connie Bamford – NW, Donna Espelien – NW, Kim Ries – S, Desiree Eddy – S, Denise Greif – TRV, Tiffanie Epperson – TRV

Vote Count – 15 (Those underlined above are voting members for this meeting.)

W – 1

C – 2

SV – 2

NV – 2

NE – 2

NW – 2

S – 2

TRV – 2

#### Upcoming District Meets –

- Southern –
  - Waiting for feedback/contact from fairgrounds.
  - No signed contract as of this evening.
  - We have what they require – just have not signed yet.
  - Athlete registrations are turned in.
- Central –
  - Have been in contact with fairgrounds.
  - Been working on the details.
  - Athlete registrations are turned in.
- Please read the contracts very carefully.
- Need to be very careful on how things are run.
  - All coaches, athletes, parents need to be on board of how things are being done.
- What about liability with no parents present?
  - Schools should have medical release forms.
  - There is a medical release form included with our athlete registration.

### Marketing Update –

- Dawn Meyers
- Will have her attend next meeting.

### Ethics Commission Update –

- Update on the decision.
- Penalties have not been delivered as of yet.
- Going forward –
  - Coaches and advisor documents will be revised – currently with the attorney.
  - Conflict of Interest document/template will be needed – currently with the attorney.
  - Will need to have mandatory coaches' trainings to address new requirements/information.
  - Will be updating our accident/injury reporting system –
    - Online
    - Multiple individuals will be receiving them.
    - Need to be turned in on time.
  - Complaints/Conflicts/Issues –
    - Need to document everything and hang on to it (for at least 5 years).
  - Changes may be coming with regard to –
    - Schools more involved vs OHSET handling most things.
    - Finances –
      - Anyone using our nonprofit status needs to track everything.
      - Need make some changes in how finances are handled at team/district levels.
- Discussion –
  - Need to focus on what we know and make those changes to make our organization better.
  - Go back to your districts to let them know some changes will be coming.
    - Suggestions on how to better our organization, help our coaches, making decisions about finances, teams, minutes, etc.
  - Training will be coming.
  - Need to follow the state's (Oregon) guidelines/laws.
  - Don't have all the answers right now but know some changes will be forthcoming.
  - Candi will continue to work with our attorney on what is needed.
- Next Meeting –
  - Meetings will now be the first Sunday of the month at 6:00 PM.
  - Sunday, April 4<sup>th</sup> at 6:00 PM.

Meeting adjourned at 6:40 PM.