

## Action Items

### Motions Voted On

#### Minutes for OHSET State Board Meeting Saturday, January 25, 2020 10:00 AM Willamette Education Services Building, Salem, OR

**In Attendance:** Candi Bothum – State Chair, Denise John – State Treasurer, Jan Harer – State Secretary, Bill Weir – Co-Ops & Eligibility

Kari Laizure – NV, Tasha Ballstead – W, Katie Renner – W, Jade Ballstead – W Youth, Sue Lowe – SV, Sherri Henry – SV, Chris Dinsmore – NE, Jenny Tackett – NE, Joanna Grimmert – S, Corinne Dimick – NW, Connie Bamford – NW, Teagen Vogelsong – NW Youth, Heather Zumwalt – C, Christina Bates – C, Ani Husby – C Youth, Denise Grief – TRV, Natalie Van Meter – TRV Youth

Laurie Grimmert

Vote Count – 17 (Those underlined above are voting members for this meeting.)

NV – 1  
W – 3  
SV – 2  
NE – 2  
S – 1  
NW – 3  
C – 3  
TRV – 2

Minutes –

- No corrections/additions to the December 14, 2019 meeting or the December 14, 2019 Annual meeting.
- **Katie motioned to approve the two above-mentioned meeting minutes. Tasha seconded the motion.**
- No discussion.
- **Vote: 17 Yes, 0 No, 0 Abstain. Motion passed.**

Treasurer Report –

- All reports (including proposed budget) were emailed out prior to the meeting.
- First Year and Hardship Scholarship protocols –
  - Please reduce the payment of the number of athletes you have that have received these scholarships from your state fee payment.
  - Also please let Denise know if any of the athletes have dropped.
  - Thank You's need to be written for First Year Scholarships.

## Old Business

### JoAnn Update –

- Candi shared how she is doing.
- Please keep those texts, emails, etc. coming, they really help.
- Continue to communicate with her regarding any judging questions.

### State Raffle Sales –

- SV has extra tickets if anyone needs them. Please contact Sue.
- Please encourage sales!!!!

### Judges Test –

- Were sent out to judges.
- Some are coming back in to be scored.

### Pattern Review –

- There was/is a revision to the Over Fences Score Sheet.

### Background Checks –

- Are all set and ready to go.
- Need to create a form for volunteers.
  - Will need full name, ODL, and birthdate
- Will be \$10 per person (state board to pay) and will start with those on the state board.
- If you have had a background check through the school, do you need another one?
  - Will have a place on the form to indicate where another background check was run.
  - Can we use 4-H background checks?
  - Need to verify with other background checks that are using the same profile.
- Will be every 2 years.
- **Kari and Candi will connect with additional information needed.**
- State will take care of tracking for now.
- Inform others that it is coming.
- Timelines –
  - For 1<sup>st</sup> year coaches/advisors, need to be completed within the first 30 days.
  - All others will be by January 15<sup>th</sup> when due.
  - November/December seem to be a good time to run them.

### Meets is January –

- Is it possible to have meets at the Oregon State Fairgrounds in February?
  - Have been told that they will not open fairgrounds until March.
  - **Candi will communicate with them.**

#### Website –

- Candi needs access to the website to change some of the copy.
  - Sue will ask Kim to allow Candi access.
- Changes/Updates –
  - Code of Conduct needs to be with the registration paperwork.
  - Can we add which form of school the athlete attends (public, homeschool, private, charter, etc.) to the registration form?
    - Helps with eligibility process during the meets/season.
  - Need a check box/spot for 8<sup>th</sup> grade non-competing.
  - Would like to see an additional email (parent) on the registration form.

#### Combo Teams –

- Discussion on what the rules are pertaining to how to combine for a team event.
- Which schools can be on what team.

#### New Business

##### How Did Willamette Meet Go? –

- Pretty good!
- Had issues with new coaches/advisors –
  - Not knowing the rules and/or not reading their emails.
  - Was lenient the first meet – not so the next two meets.

##### Sorting –

- NV had the time to do a “dry run” before the actual two goes.
- Worked out very well.
- Gave everyone an understanding of how the event works.

##### Executive Assistant –

- Anne has resigned from the position.
- Position is now open.
- Would like to have someone fill the position who lives “near” Candi.

##### Duties – Split Them Up –

- Some in the room are doing way too many “jobs”.
- Need to let others step up and become part of the district.
- People want to become involved and part of the district (ownership).
- Consider bringing back alumni parents to be part of the district volunteers.
- How do districts delegate different jobs? Discussion and examples shared.
- Communication is a HUGE piece and make the job easier for everyone.
- Would like to set a time during the work session for exchange of ideas.

### 2019 – 2020 Proposed Budget –

- Questions?
- Also have some CD's –
  - Not included on the reports.
  - \$48,000
  - \$27,000
  - Scholarship account - \$28,000
- Sherri motioned to accept the proposed 2019-2020 budget. Katie seconded the motion.
- No further discussion.
- Vote: 17 Yes, 0 No, 0 Abstain. Motion passed.

### Team Size Determination for State Meet –

- Options were drawn up by Scott and shared.
- Would like to see 1 and 2 athlete teams not to have to compete against 3 athlete teams.
- Option B or E.
- Sue motioned to accept Option B as the team sizes for the state meet. Corinne seconded the motion.
- No additional discussion.
- Vote: 9 Yes, 7 No, 0 Abstain. Motion passed. (1 voting member had left the room)
- Discussion –
  - January 15<sup>th</sup> seems too early to determine team sizes.
  - There are still changes and additions until March 1<sup>st</sup>.
  - Chris motioned to determine the team sizes until after January 20<sup>th</sup> and also what happens with the Stayton eligibility. No second to the motion. Motion dies.
  - Corinne motioned again the previous motion (stated above). Chris seconded the motion.
  - Discussion –
    - Team sizes don't come into play until the state meet.
    - Maybe decide in April or beginning of May.
    - Most districts do their own team sizes for district purposes.
    - Some districts have not had their meets yet so team sizes still might be adjusted.
    - Decide before the state meet what team sizes are.
    - Chris amended the above motion to state that the team sizes be determined after the March 1<sup>st</sup> deadline. Corinne seconded the motion.
    - Vote on the amendment: 15 Yes, 0 No, 0 Abstain. Amended motion passed. (2 voting members had left the room)
  - Vote on original above stated motion: 15 Yes, 0 No, 0 Abstain. Motion passed (2 voting members had left the room)
- Option B will still apply for this year state meet team sizes.

#### AYHC Applicants Interview –

- Jade Ballstead
  - Willamette District
  - Senior
  - West Salem
- Emily Kirkpatrick (was not able to attend, **Candi will get in touch with her**) –
  - TRV District
  - Junior
  - Tigard
- **Corinne motioned that we accept both applicants to attend AYHC. Sue seconded the motion.**
- Discussion –
  - Make sure Emily understands what is expected of her.
- **Vote: 15 Yes, 0 No, 1 Abstain. Motion passed. (1 voting member had left the room)**

#### Medals/Engraving –

- Company previously used will not be used any more.
- Please let Candi know if you have someone in mind that can help us out.
- **Candi will work on this and send out the order form.**

#### Name Tags and State Shirts –

- Please let Candi know if you need either or both.
- Also, if you need a PNWIC shirt.

#### Eligibility Exceptions –

- SV – Willamette High School
  - Exception requested for grade requirements.
  - Requested by the school's AD
  - School has corrected any issues.
  - **Corinne motioned at allow this exception. Tasha seconded the motion.**
  - Discussion –
    - Will benefit the athlete.
    - This came from the AD personally.
  - **Vote: 17 Yes, 0 No, 0 Abstain. Motion passed.**
- W – Stayton High School
  - Exception to participate on an OHSET team (West Albany) other than the team where the student attends school (Stayton).
  - Exception was requested by the Stayton High School AD.
  - Supported by the Stayton AD.
  - Attends Stayton and wants to ride on West Albany team.
  - **Tasha motioned to accept the exception (ride on the West Albany team). Katie seconded the motion.**

- Candi shared about a meeting that was to take place this afternoon.
- Tasha amended the above motion to allow Candi to approve (or not approve) the exception after the meeting. Katie seconded the amendment.
  - Vote: 15 Yes, 0 No, 0 Abstain. Amendment passed. This amendment is conditionally approved by the state board pending State Chair approval. (2 voting members had left the room)
- Vote on original motion: 15 Yes, 0 No, 0 Abstain. Motion passed. This motion is conditionally approved by the state board pending State Chair approval. (2 voting members had left the room)

#### State Meet –

- State Meet Judges? –
  - Discussion on judges to hire.
- State Board Shirt Days –
  - Thursday – Green
  - Friday – Red
  - Saturday – Pink
  - Sunday - Blue
- Schedule Ideas –
  - Approval for Scott to go ahead and make up a draft schedule.
  - Need to get something on the website –
    - At least what days the events are.
- Flag Draw –
  - American – NE
  - Oregon State – C
  - OHSET – NV
  - PNWIC – TRV
  - Coastal – S
  - Wyatt Tires – SV
  - Art Plus – W
  - Alumni – NW
  - Sponsor #1 – SV
  - Sponsor #2 – TRV
  - Sponsor #3 – NE
- National Anthem –
  - NE
  - Back Up – NW
- Drill and Starting Order –
  - NW
  - SV
  - W
  - NE
  - C

- NV
- TRV
- S
  
- Other –
  - Nick will be supervising arenas, tractor and grounds.
  - Announcers –
    - Need
    - Sue will ask Cary.
  - Music –
    - Kari NV will ask the parent who has done it in the past.
    - We may be able to compensate them (alumni parent).
  - Hospitality Tent –
    - Candi will check with Karen.
  - Job Assignments –
    - Jan is now handling these.
    - Will be same job assignments as last year – unless you let her know.
  - State Raffle Baskets –
    - Do we want to do them this year?
    - Make one big basket?
    - Not worry about this year.

#### District Rules and SOG's –

- Get those to Candi ASAP.
- If already on file with state and no changes – OK.
- Otherwise please submit.
- Need to resubmit if changes in leadership.
- Would like to see a rule change to have these (District) submitted annually.
- Districts –
  - Team rules need to be submitted to the district chairs.
  - District chairs need to review them.

#### NW Horse Expo –

- March 20 – 22 at Linn County Fairgrounds.
- Will have a booth.
- Sign up sheet went around and has been sent out.
- Would like a bit more information about what is expected if volunteering.

#### Issues/Challenges –

- OC Update –
  - School board upheld decision about coach staying.
  - Still some issues with coach
  - Athletes need to talk to the coach directly and then to the AD if issues.

- Stayton –
  - Threaten to get attorney involved – no other information.

Other –

- Oregon Horse Council
  - Do we want to be in their directory?
  - Pay for a ½ page ad.

Meeting adjourned at 1:05 PM.

### **Important Dates**

#### **2020**

AYHC Symposium	Friday – Sunday March 6 <sup>th</sup> – 8 <sup>th</sup>		Gainesville, FL
State Board Meeting	Tuesday, March 17 <sup>th</sup>	7:00 PM	Zoom Meeting
State Board Meeting	Saturday, April 25 <sup>th</sup>	10:00 AM	Willamette Education Services District Building (WESD) Salem, OR
State Board Meeting	Wednesday, May 6 <sup>th</sup>	7:00 PM	Deschutes County Fairgrounds, Redmond, OR
State Meet	Thursday – Sunday, May 7 <sup>th</sup> – 10 <sup>th</sup>		Deschutes County Fairgrounds, Redmond, OR
4-H Spring Classic	Friday – Sunday, May 15 <sup>th</sup> – 17 <sup>th</sup>		Deschutes County Fairgrounds, Redmond, OR
PNWIC	Friday – Sunday, June 19 <sup>th</sup> – 21 <sup>st</sup>		Grant County Fairgrounds, Moses Lake, WA
State Board Meeting	Saturday, June 27 <sup>th</sup>	10:00 AM	Willamette Education Services District Building (WESD) Salem, OR

#### **2021**

PNWIC	Friday – Sunday, June 14 <sup>th</sup> – 16 <sup>th</sup>		Deschutes County Fairgrounds, Redmond, OR
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